CLAIMS:

1. A computer program stored on a computer-readable memory device for enabling a repository computer to coordinate closing of a transaction by a plurality of authorized parties each operating a user computer, the computer program comprising:

a code segment operable to permit the authorized parties to access the repository computer via the user computers;

a code segment operable to display a list of documents corresponding to the transaction;

a code segment for permitting a first one of the authorized parties to attempt to close one of the documents;

a code segment for sending a notice of the desired closing to at least a second one of the parties;

a code segment for formatting the document into a viewable document;

a code segment for attaching to the viewable document a first tag corresponding to the first authorized party;

a code segment for receiving a request from the second authorized party to view the viewable document;

a code segment for verifying that the viewable document has not been changed since the first authorized party attempted to close the document by evaluating the first tag;

a code segment for displaying the viewable document to the second authorized party if the document has not been changed;

a code segment for permitting the second party to accept or reject the closing of the document;

a code segment for adding a second tag to the viewable document if the second authorized party accepts the closing of the document; and

a code segment for indicating that the document has been approved for closing.


2. The computer program as set forth in claim 1, wherein the code segment for formatting the document formats the document into a PDF file.

3. The computer program as set forth in claim 1, wherein the user computers access the repository computer via a communications network.

4. The computer program as set forth in claim 3, the computer network comprising the Internet.

5. The computer program as set forth in claim 1, further including a code segment for notifying all of the authorized parties that the document has been approved for closing.

6. The computer program as set forth in claim 1, further including a code segment operable to delete the viewable document and the first tag if the second authorized party rejects the closing of the document.

7. The computer program as set forth in claim 6, further comprising a code segment for notifying all of the authorized parties that the closing of the document has been rejected.

8. The computer program as set forth in claim 1, wherein the first and second tags each include a check sum of the viewable document and a code corresponding to the first or second authorized party.

9. A method of coordinating closing of a transaction, the method comprising the steps of:

    providing a repository computer for storing a plurality of documents related to the transaction;

5    permitting authorized parties to access the repository computer via user computers;

    permitting a first one of the authorized parties to indicate a desire to close one of the documents;

    sending a notice of the desired closing to at least a second one of the parties;

10    formatting the document to a viewable document;

    attaching to the viewable document a first tag corresponding to the first authorized party;

    receiving a request from the second authorized party;

    verifying that the viewable document has not been changed since the first

15    authorized party attempted to close the document by evaluating the first tag;

    displaying the viewable document to the second authorized party if the document has not been changed;

    permitting the second party to accept or reject the closing of the document;

20    adding a second tag to the viewable document if the second authorized party accepts the closing of the document; and

    indicating that the document has been approved for closing.

10. The method as set forth in claim 9, wherein the code segment for

25  formatting the document formats the document into a PDF file.

11. The method as set forth in claim 9, wherein the user computers access the repository computer via a communications network.

30    12. The method as set forth in claim 11, the computer network comprising the Internet.

13. The method as set forth in claim 9, further including a code segment for notifying all of the authorized parties that the document has been approved for closing.

5          14. The method as set forth in claim 9, further including a code segment operable to delete the viewable document and the first tab if the second authorized party rejects the closing of the document.

15. The method as set forth in claim 14, further comprising a code

10     segment for notifying all of the authorized parties that the closing of the document has been rejected.

16. The method as set forth in claim 9, wherein the first and second tags each include a check sum of the viewable document and a code corresponding to the

15     first or second authorized party.

17. A computer program stored on a computer-readable memory device for enabling a repository computer to coordinate closing of a transaction by a plurality of authorized parties each operating a user computer, the computer program

20     comprising:

a code segment operable to permit the authorized parties to access the repository computer via the user computers;

a code segment operable to display a list of documents corresponding to the transaction; and

25     a code segment for preventing closing of one of the documents if the document has been modified after one of the authorized parties indicates a desire to close the document.

18. A method of coordinating closing of a transaction, the method comprising the steps of:

providing a repository computer for storing a plurality of documents related to the transaction;

5      permitting authorized parties to access the repository computer via user computers; and

preventing closing of one of the documents if the document has been modified after one of the authorized parties indicates a desire to close the document.

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